

Schedule "S"/T-240: Service Provider (Registrations) Application

It is a State of Georgia Commercial Registrations business requirement that Service Providers file/submit all documents and applications to the State of Georgia via available online electronic registration systems provided by the State of Georgia.

It is a State of Georgia Commercial Registrations business requirement that Service Providers have on file or submit proof of valid/current Surety Bond (minimum of \$50K) prior to completion of any Commercial Registration transactions in the State of Georgia. Surety Bond must show bond number, notary seal, & effective date.

It is a State of Georgia Commercial Registrations business requirement that Service Providers maintain current Business information at all times and in instances requiring changes and/or edits notify Commercial Registrations Department within 30 days of any alterations to mailing address, email address, name, phone number, or surety bond status.

*please email all requests for authorization as a Service Provider operating in Georgia to commercial.vehicles@dor.ga.gov

Service Provider Business Information:

Service Provider Business Name	Service Provider Contact Name
Service Provider Mailing Address	City, State, Zip
Service Provider Email Address	Service Provider Phone Number (including area code)

Oath and Affirmation:

The undersigned hereby swears and affirms under oath that of his/her own personal knowledge, the information contained herein is true and correct:	
Printed Name of Applicant for Service Provider	Signature of Applicant for Service Provider:
Sworn to and subscribed before me this _____ day of _____, _____. (Month) (Year)	
Notary Public's Printed/Typed Name:	Notary Public's Signature:
Notary Public's Address:	Notary Public's Seal/Stamp
Notary Public's Phone Number:	Date Notary Commission Expires:

To Request Administration of new IRP Business Account (requirements):

- ☐ Signed & notarized Power of Attorney (POA)
- ☐ Completed Schedule "G": IRP New Account Application document
- ☐ 1 Proof of Georgia Established Place of Business or 3 proofs of residence
- ☐ Employment Lease or Contract if not operating under own USDOT Number
- ☐ IRS form 2290 if vehicle(s) operating at over 54,999lbs
- ☐ Completed Vehicle Schedule "A" and Distance Schedule "B" documents
- ☐ Proof of valid/current liability insurance (fleet card, binder, or certificate of insurance)
- ☐ Copy of Applicant's/Submitter's Driver's License

To Request Administration of a Current/Existing IRP Business Account (requirements):

- ☐ Signed & notarized Power of Attorney (POA)
- ☐ Name of current/existing IRP business account
- ☐ IRP Account Number of current/existing IRP business account
- ☐ Tax Payer Identification Number (TIN) of current/existing IRP business account